

**URANIUM CORPORATION OF INDIA LIMITED  
JADUGUDA MINES  
(CIN : U 12000 JH 1967 GOI 000806)  
DIST : EAST SINGHBHUM  
JHARKHAND-832102**

**PHONE : (0657) 2730122, 2730222, 2730353**

**FAX : (0657) 2730322**

**TENDER DOCUMENT**

**FOR**

**NIT NO. JAD/EM-122**

**Nursery and Horticulture work at UCIL, Jaduguda  
for a period of (02) Two Months**

URANIUM CORPORATION OF INDIA LIMITED  
JADUGUDA

TENDER DOCUMENT

FOR

**Nursery and Horticulture work at UCIL, Jaduguda  
for a period of (02) Two Months**

To be submitted on **09.03.2022 up to 3.00 P.M.** Tender  
Shall be opened on **09.03.2022 at 3.30 P.M** in the  
office of DGM (P&IRs)- Head ISO located in Old  
Administrative Building, Jaduguda. in presence of  
tenderers who may like to be present.

URANIUM CORPORATION OF INDIA LIMITED  
( A Government of India Enterprise )  
P.O. JADUGUDA MINES-832102  
Dist: SINGHBHUM (EAST), JHARKHAND.

Phone No. 0657-2730122,222,353  
Fax No. 0657-2730322

Ref. No. UCIL/EM-34/2022/82

Date : 02-03-2022

**NIT NO : JAD/EM-122**

Enquiries are invited from Competent contractors in two part (Part-I Techno-Commercial Part & Part-II Price Part) in prescribed format .

1	Name of Work	Nursery and Horticulture work at UCIL, Jaduguda for a period of (02) Two Months
2	Estimated Cost	<b>Rs. 4,31,770.00 (Including GST)</b>
3	Duration of Contract	(02) Two Months
4	Cost of Tender Document	NIL
5	Earnest Money Deposit	Rs 5,000.00
6	Document can be Downloaded from <b>UCIL e-proc site <a href="http://www.ucil.gov.in">www.ucil.gov.in</a></b>	<b>From 02-03-2022 to 08-03-2022</b>
7	Last Date of Submission of Downloaded Documents in Hard Copy like EMD/Bid Security Declaration, Cost of Tender document challan/D.D. and require PQC documents (Technical Part).	<b>09-03-2022 up to 3.00 PM</b> (To be submitted in the office of DGM(P&IRs)-Head ISO, located in Old Administrative Building, Jaduguda)
8	Date and Time of Tender Opening (Technical) Part only	<b>09-03-2022 at 3.30 PM</b>
If the office of UCIL Jaduguda happens to be closed on the last date and time mentioned for any of the above event, the said event will take place on the next working day at the same time and venue.		

**The eligible criteria to qualify in Technical part are as below :-**

Average Annual financial turnover during the last 3 Years, ending 31<sup>st</sup> March of the previous financial year/A.Y should be at least **30%** of the estimated Cost or Rs. **1.29** Lakhs

Experience of having successfully completed “ Similar Works ” during Last 07 years ending last day of month previous to the one in which application are invited should be either of the following.

- Three Similar completed each works consisting not less than **40%** of estimated Cost or the amount equal to Rs. **1.72** Lakhs or
- Two Similar completed each works consisting not less than **50%** of estimated Cost or to the amount equal to Rs **2.15** Lakhs or
- One Similar completed work consisting not less than **80%** of estimated Cost or the amount equal to Rs **3.45** Lakhs or

Similar works means : Nursery and Horticulture work / Sanitation works / Civil Construction works / Civil Maintenance works

Document can be downloaded from UCIL e-proc site [www.ucil.gov.in](http://www.ucil.gov.in) cost of tender fee shall be paid through SBI Challan or Demand Draft payable at SBI Jaduguda in favour of UCIL. The copy of cost of documents, SBI Challan/Demand Draft and required PQC documents (Technical) and Price Part shall be submitted in **separate envelopes i.e. Technical part in one envelope and Price Part in triplicate (1 original + 2 photo copies) in other envelope** in the office of DGM(P&IRs)-Head ISO. The original DD/SBI Collect Challan (UCIL Copy), Hard copy of NSIC/MSME, and EMD/Bid Security Declaration shall be submitted on or before the due date and time in the O/o. DGM(P&IRs)-Head ISO. If valid EMD/Bid Security Declaration is not received on or before due date and time of opening of tender, the tender offer shall be summarily rejected. In case of NSIC/MSME units, proper and valid documentary proof shall be uploaded at UCIL e-proc site [www.ucil.gov.in](http://www.ucil.gov.in) for exemption from submitting Cost of tender fees / E.M.D. The tender shall be opened by the Corporation's authorised representative(s) in the presence of tenderers, who may like to be present, at Jaduguda at scheduled time and date of opening of the tender. The price parts of only the qualified tenderers who qualify on the Techno Commercial part shall be opened.

The Corporation reserves the right to accept or reject any or all the tenders in full or part and the tenderers shall be bound to perform the same at his quoted rates.

For URANIUM CORPORATION OF INDIA LIMITED

## GENERAL CONDITIONS OF TENDER

1. The tenderer shall enclose the original copy of cost of tender document and EMD in the form of Demand Draft/SBI Challan in an envelope and submit the same in the envelope, superscribing details viz. NIT No. , name of the work etc. in the office of **DGM(P&IRs)- Head ISO**, URANIUM CORPORATION OF INDIA LIMITED, P.O. JADUGUDA MINES, Dist: SINGHBHUM (EAST), JHARKHAND-832102, located in the Old Administrative Building, Jaduguda in person on or before the stipulated date and time or may send the same through Regd. AD Post/Speed Post/Courier at the above address so as to reach on or before stipulated date and time , failing which bid/tender of the concerned party will not be opened/ considered
2. The notice of tender shall also form a part of tender document.
3. The Contractor should quote their rates considering minimum wages for un-skilled labourers as per notification of A.L.C. Chaibasa. In case of any increase in the minimum wages the same has to be paid and for that there will be no extra amount claim payable by the Company.
4. **Tax & Duties** : Quoted rates should be inclusive of all Taxes and duties applicable for the work but **exclusive of GST** .
5. **SECURITY DEPOSIT**

Total amount of Security deposit shall be limited to 3 % of the awarded value of work. Fifty percent of this amount shall have to be deposited as initial security deposit at the time of execution of agreement including the amount deposited as Earnest Money.

(a) Acceptable mode of payment of Initial Security Deposit/ Earnest Money:

- i) For deposit upto Rs. 5,000/- : Demand Draft payable at SBI, Jaduguda/Hartopa.
- ii) For deposit beyond Rs. 5,000/- and up to Rs. 1.00 Lakh.: DAC/TDR/FDR etc. from any Schedule Banks duly pledged in favour of UCIL. But in case of Earnest Money of amount more than Rs.50,000/-, the Tenderer should submit Bank Guarantee issued by Nationalized bank.
- iii) For deposit beyond Rs. 1.00 Lakhs: Bank Guarantee issued by Scheduled bank of jointly, severally bound with the Contractor to the purchaser for the amount same above. The terms of the said guarantee shall be such as shall be approved by the purchaser and the obtaining of such guarantee and the cost of guarantee to be so entered shall be at the expenses, in all respects, of the Contractor. The said guarantee shall be valid till the expiry of the defect liability period and issue of the final certificate by the Engineer, and with a claim period of Six months beyond it's required validity. In addition to the above, further amount to the extent of the 5% of awarded value of the work will be deducted from the Running Account bills by way of percentage deductions. Such percentage deduction shall be @ 10% of the running account bills till the full amount of security deposit is realized/retained by the Corporation.

(b) All compensation or other sums of money payable by the Contractor under the terms of this contract or any other contract or any other account whatsoever may be deducted from or paid by sale of a sufficient part of his security deposit or from the interest arising there from or from any sums which may be due or become due to the Contractor by the Corporation or any account whatsoever and in the event of his security deposit be reduced by reason of any such deduction or sale as aforesaid, the Contractor shall within fourteen days of receipt of notice of demand from the Engineer-in-charge make good the deficit.

(c) **Refund of Security Deposit:**

Initial Security Deposit shall be refunded to the Contractor on the Engineer-in-charge certifying in writing that the work has been completed.

- (d) On expiry of the Defects liability period or after payment of the Final bill payable whichever is later, the Engineer-in-charge shall on request from the Contractor refund to him the remaining portion of the security deposit provided the Engineer-in-charge is satisfied that there is no demand outstanding against the Contractor.
6. **Working Hours :** – The work shall normally be carried out between 7:00 A.M to 12:00 Noon and 2:00 PM to 5:00 PM on all working days . The extension of work beyond working hours change in working time, if any, shall be carried out after obtaining prior permission of Engineer-in-charge for which no extra claim shall be entertained.
  7. **Completion period :-** The total time period is **02 (Two) Months** for completing the entire job which will be reckoned 15 days from the date of issue / receive of Work Order / L.O.I or handing over the site whichever is later.
  8. Necessary workmen Insurance coverage shall be obtained by the Contractor for the workmen to be engaged at site, at their own cost for the whole period of the contract and shall be furnished to the Corporation before commencement of the work without which contractor will not be allowed to start the work.
  9. The awarded price shall be firm and remain valid up to contract period from the date of commencement of the work .
  10. You have to give a certificate of liability for damage done by your employees workmen. You have to provide detail address of the employees / workmen also.
  11. The contractor shall arrange tools, tackles, transportation of materials at his own cost and risk.
  12. Defect Liability period for this work shall be **01 (One)** month from the date of completion of the work.
  13. You should hand over the clear site to the Corporation after removing all the surplus materials, spoils, debris etc. failing which company have right to :-
    - (a) Retain the final bill till site clearance is completed or
    - (b) Engage some other agency to carry out site clearance at your risk and cost.
  14. Removal of natural obstructions on the way of work will be carried out by the Contractor and no extra cost will be borne by the Corporation.
  15. GST will be recovered as per the rules, if applicable.
  16. **CONTRACTOR WILL HAVE TO FOLLOW :-** The successful tenderers shall have to comply with provision of contract labour (Regulation & Abolition) Act, 1970, EPF & MP Act, 1952 and Rules framed there under, if applicable, to him / them.
  17. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words then the rates quoted by the contractor in words shall be taken as correct. Tenderer shall submit schedule of item (s) and rates (s) in triplicate duly signed and stamped on each page.
  18. The party will not stop the work in any circumstances like bandh/stoppage of work by local people or for any other reason.

19. Safety precautions should be maintained during the execution of the work. All the safety appliances like helmet, boot etc. should be provided to the workmen at your own cost.
20. (a) The entire work will have to be completed within **(02) Two Months**. The contractor should quote their rates considering minimum wages for unskilled labourers as per notification of ALC (C ), Chaibasa.
- (b) You will have to complete all the formalities in respect of Insurance, Agreement paper etc. with our Accounts department before commencing the work.
- (c) The contractor will have to pay labour wages through bank account and photo copy of the same certified by the bank shall have to be submitted to the company as a proof. Party shall have to follow the rule of deduction amount of EPF strictly and it is mandatory.
- (d) The Contractor should engage and obtain necessary workmen insurance coverage for this work at their cost for the whole period of contract and shall be furnished to the corporation before commencement of the work to indemnify the Uranium Corporation of India Limited against all risks, damage, losses claims for compensation etc. arising from contract in question.
- (e) The contractor shall prepare the wages sheet for his employees in duplicate and a copy of which shall be regularly submitted to the Engineer-in-charge.
- (f) Payment to be made within 10<sup>th</sup> of each month and photo copy of muster roll to be submitted to the Engineer-in-charge for certification of bill.
- (g) The Contractor will have to submit the details of the persons to be employed for this work like Name, Father's Name, Present and Permanent Address, Age, Passport Size Photograph, Identification Mark, Name and Address of two referees along with police verification certificate and medical fitness certificate to the Engineer-in-charge before start of the work, otherwise gate pass will not be issued to party/labourers. All materials including tools and tackles required for the above work will be arranged by the contractor.
- (h) The successful bidders shall have to comply with the provisions of the contract Labour (Regulation & Abolition), Act, 1970 and rules appended there-under, if applicable to them.
21. The party is required to submit photo copy of wages slip & Muster roll bearing the signature/LTI of labourers for verification and record.
22. Quantity of any individual item may vary to any extent and be excluded altogether. Contractor will Carry out all works up to a total variation of  $\pm 10\%$  on the contract price and all awarded rates shall remain firm within this limit.
23. Contractors shall strictly abide by the security rules and regulations enforced by owner time to time. The contractor shall provide proper identity cards, badges etc. to his employees wherever directed by the Engineer.
24. Validity of the offers – The offers should remain valid for acceptance by UCIL for a period of **06 (Six) months** from the date of opening of offers.
25. You shall cover all materials at site as well as the value of work awarded with requisite insurance against theft, larceny, dacoity, fire, tempest and flood and any other natural calamity.

26. All other terms and conditions like compensation for delay, termination of contract, arbitration clause etc. shall be governed as per norms of the Corporation.
27. **Payment : 01 (One) R.A. Bill and 01 (One) Final.**
28. **Minimum Wages :-** It will be the responsibility of the contractor to check-up from time to time from the Government Authorities the minimum wages rate payable and pay to the workman accordingly.
29. You are requested to execute an agreement on prescribed form with our accounts section within 15 (Fifteen) days from the date of issue of this work order. However, no payment will be made without execution of contract agreement.
30. **Party to indemnify the Corporation :** The party shall give an undertaking in writing indemnifying the corporation against all risk, whatsoever arising out of accident etc. and further indemnify against payment of all compensation, levies, escalation etc. imposed by the Central or the State Government from time to time during the entire period of execution of this work and no claim on these accounts shall be entertained by the Corporation.
31. Documents not transferable – Tender documents are not transferable. These tender documents are the property of corporation.
32. Award of contract – The Corporation reserves the right to accept or reject any or all tender either in full or part or to split up to work , if necessary, without assigning any reasons thereof.
33. Tenders / Price Bid received without cost of tender and earnest money deposit will be summarily rejected.
34. **LABOUR ESCALATION :** NO ESCALLATION WILL BE PAID FOR THIS WORK.
35. Party will have to mention the consumption rate of various components of materials.
36. **(A) MATERIALS TO BE SUPPLIED BY THE PARTY.**  
All tools, tackles, transport, seasonal flowers selected varieties seedling, cuttings etc. shall be arranged by the contractors at his own cost as per requirement
- (B) MATERIALS TO BE SUPPLIED BY THE CORPORATION .**  
Materials to be supplied by the corporation free of cost is mentioned in Schedule-B
37. Water will be supplied free of cost at site. :-
- (a) Water will be provided at a single point near work site free of cost , but subject to availability otherwise contractor will have to arrange himself at their own cost for that no payment will be reimbursed by UCIL.
- (b) Contractor has to arrange / make their own arrangement from above point of water.

38. **COMPENSATION FOR DELAY :**

- (a) Liquidated Damages (LD) shall be levied where reasons are attributable to supplier / contractors for delays in execution of purchase order/ contract. LD shall be levied @0.5% per week or part thereof on the value of unfinished supply/work order for each week of delay subject to a maximum of 5% of the total value of contract ( excluding taxes and duties),
- (b) Wherever the supply/work is on turnkey or having a bearing in commissioning and performance of the system in total, LD is to be imposed on total value, in such cases.
- (c ) If separate period of completion is specified for certain item of work or group of items of work, at the time of issuing the order, the LD can be levied on the total value of item of work or group of items of work which are completed beyond the agreed contract period. This aspect should be brought out in the tender document.
- (d) If it is equally applicable to import orders then suitable provision to this effect has to be made in the order and L.C.
- (e) All the proposals for waiver of LD shall be vetted by concerned SPC/WTC.
- (f) The Unit heads are authorized to waive LD arising out of POs/WOs issued under their delegated powers.
- (g) In all other cases approval for waiver of LD shall be accorded by CMD and proposal need to be sent through D (T)/D (F).

39. The party shall strictly comply with all the guidelines of AERB as well as directives of Safety Officer of UCIL, Jaduguda from time to time.

40. The party should engage one experienced supervisor during the execution of the work.

41. Deduction of EPF is mandatory and proof of the same is to be submitted to the department for verification otherwise action for non compliance of statutory requirement will be taken against the party.

42. All terms and conditions of the UCIL Purchase and Work Contract Procedure-2017 shall be applicable for this work.



## **SCOPE OF WORK**

**SCOPE OF WORK :** Scope of work includes the following jobs :

Regular maintenance of lawns ornamental plants and hedge plants including uprooting of unwanted grass weeds, turning of soil around the plants, trimming lawns by lawn mower, including cutting, dressing and sticking supports if needed in the hedge and ornamental plants  
Location : F-1, F-2 type Bungalows, VIP Guest House, Guest House, H.P. Unit, Admin. Building (old & New), Hospital, Nursery & Mill Site Office. 12 (Twelve) Nos. labours to be supplied regularly.

Rate must be quoted considering all the above scope of work and schedule of quantity per month for Item No. 1. Total Labour deployment per day for Item No. 1 is **12 Nos.** All tools, tackles and transport etc. shall be arranged by the contractors at his own cost as per requirement. The work shall be carried out between 7.00 A.M. to 12.00 Noon and 2.00 P.M. to 5.00 P.M. on all working days for the locations specified in the schedule of quantity

The Contractor shall carry out and complete the said work in every respect in accordance with the Contract and with the direction of and to the satisfaction of the Corporation. The Corporation may in his absolute discretion and from time to time issue further drawings and /or written instructions, details, directions and explanations, which are hereafter collectively referred to as UCIL's instructions.

**Note :- Contractors are advised to see the area get acquainted with the actual features of the land where work is to be executed and get other related information before quoting their rates for carrying out the work successfully.**

Signature of the Contractor

## FORM OF TENDER

To,  
The Chairman & Managing Director,  
Uranium Corporation of India Limited,  
P.O. Jaduguda Mines,  
Dist : East Singhbhum,  
Jharkhand -- 832 102.

Tender Notice No :  
Name of Work :

Date :

Dear Sir,

With reference to the tender invited by you for

---

I/We have examined Special conditions and general Conditions, Articles of Agreement, tender Notice, Specification and Schedule of Quantities for the above. I/We hereby offer to execute the whole of the said works in conformity with the said special conditions, Articles of Agreement, general conditions, Tender Notice.

Specification and Schedule of Quantities for the sum of Rs. .... at the respective rates mentioned in the schedule of quantities, I/We undertake to complete and deliver the whole lot comprised in the contract within .....calendar month(s) from the date of commencement of work.

I/we have deposited an Earnest Money a sum of Rs. .... with .....which amount is not to bear any interest and I/We do hereby agree that the sum shall be forfeited by me/us if the event of the Uranium Corporation of India limited accepting my/our tender. I/We fail to execute the contract when called upon to do so.

I/We hereby agree that unless and until a formal agreement is prepared and executed in accordance with the Articles of Agreement, this tender together with your written letter of acceptance thereof, shall constitute a binding contract between us.

I/We understand that you are not bound to accept the lowest or any tender you may receive.

**Yours faithfully,**

Signature :  
Address :

**Name of Partners of the firm**

1. ....
2. ....
3. ....
4. ....

## Contract Agreement Form

**ARTICLES OF AGREEMENT** made at .....

This.....day of.....20\_\_\_\_ between .....(herein after referred to as the Corporation which expression shall include its successors and assigns) of the one part and Messrs.....

(herein after referred to as Contractor which expression shall include its successors and assigns) of the other part WHEREAS the Corporation is desirous that certain works should be constructed viz.....and has accepted a Tender by the Contractor for the construction completion and maintenance of such works NOW THIS AGREEMENT witnesses as follows:

In this agreement words and expression shall have the same meanings as are respectively assigned to them in the General Conditions and Special Conditions of Contract herein after referred to.

The following documents shall be deemed to form and be read and construct as part of this agreement viz :

Tender Notice No..... dated .....

The Drawings

The Tender

The General Conditions of Contract

The Specification

The Special Conditions

The Schedule of Quantities

Design Data and Technical Specifications (if any)

General information and Guidance for Tenderers.

Any other document specifically mentioned here in as forming a part of the agreement.

In consideration of the payments to be made by the Corporation to the Contractor as herein after mentioned, the Contractor hereby covenants with the Corporation to construct complete and maintain the works in conformity in all respects with the provisions of the contract.

1. The Corporation hereby covenants to pay to the Contractors in consideration of the construction, completion and maintenance of the works the contract price at the time and in the manner, prescribed by the Contract.
2. The several parts of this contract have read to us and fully understood by us.

**AS WITNESS OUR** hand this ..... day of .....20\_\_\_\_ signed by the said.....

**URANIUM CORPORATION OF INDIA LIMITED**

In the presence of

Signed by the said

**CONTRACTOR**

In the presence of

**Compliance of the provisions of Employment Provident Fund & Miscellaneous Provisions (EPF & MP) Act, 1952**

Instructions as mentioned hereunder to provide social security benefits to workers engaged by any organization directly or through a contractor :-

All the contractors shall have Provident Fund Code Number. The workers deployed By the sub-contractor are enrolled as members of Provident Fund and should be given the Universal Accounts Number (UAN).

The contractor should submit a certificate that all workers employed directly or indirectly by him are register for EPF and due contribution have been credited to their account at the time of submission of R.A. bills.

Failure on the part of the contractor to comply the above instructions will be an offence under EPF & MP Act, 1952. The contractors awarded with contract job in Estate Section are hereby advised to adhere to the above instructions strictly to avoid any legal complications.

## **SCHEDULE – ‘B’**

**Annexure-1**

### **MATERIALS FOR ISSUE TO THE CONTRACTOR**

<b><u>Sl. No.</u></b>	<b><u>Particulars</u></b>	<b>Rate at which materials will be issued Unit/Per</b>	<b>Qty</b>	<b>Place of Issue</b>
		<b>Rate(Rs)</b>		

**MANURE, FERTILIZERS, PESTICIDES & FUNGICIDES ETC. WILL BE SUPPLIED BY UCIL FREE OF COST**

The contractor shall cover all materials at site with requisite Insurance against theft, larceny, fire, tempest and flood

Signature of Contractor

Date:

**SCHEDULE -- D**

Sl. No.	Category of labour	Wages per day	Remarks
1.	Unskilled Labour	Contractors are required to Enquire from time to time from the govt. authorities the minimum wages rate payable and pay to the workman accordingly.	

**Date :**

**Signature of Contractor**

Note : It will be responsibility of the contractor to check-up time to time from the government authority the minimum wages rate payable and pay to the workmen accordingly.

## **SCHEDULE - F**

### **REFERENCE TO GENERAL CONDITIONS OF CONTRACT**

- |     |  |  |
|-----|--|--|
| 1.  | Accepting Authority  | - Chairman & Managing Director   |
| 2.  | Market Rate percentage addition to cover overheads and profit. | - Ten percent  |
| 3.  | Retention Money  | - 10 percent   |
| 4.  | Date of completion   | - The total Time Period <b>(02) Two Months For completing the entire job</b> which will be reckoned 15 days from the date of issue / receive of Work Order / L.O.I or handing over the side which ever is later. |
| 5.  | Agreed Liquidated Damage                                       | - Up to a maximum of 5 % percent of the contract sum.  |
| 6.  | Defect Liability Period  | - One month from the date of handing over the site by the contractor after his rectifying all defects pointed out during joint inspection on virtual completion of the work.                                     |
| 7.  | On Account Payment   | - <b>01 (One) R.A and 01 final bill will be paid.</b>  |
| 8.  | Refund of Security   | - 50% security money will be returned after the completion of work in all respect balance 50% will be refunded after the completion of defect liability  |
| 9.  | Insurance  | - As directed  |
| 10. | Authority for appointing Arbitrator                            | - Chairman & Managing Director   |

**Signature of Contractor**

## **REGISTER AND RECORDS TO BE MAINTAINED UNDER THE CL(R&A), ACT-1970**

- |    |        |   |                           |
|----|--------|---|---------------------------|
| 1. | Form-A | - | Employee Register         |
| 2. | Form-B | - | Wages Register            |
| 3. | Form-C | - | Loan and Advance Register |
| 4. | Form-D | - | Muster Roll               |
|    |        | - | Wages Slip                |



## **SAFETY RULES**

### **SAFETY OF CONTRACTORS EMPLOYEE**

1. The Contractor shall at all times, take all reasonable precaution for the safety of employees, including those of sub-contractors in the performance of his contract and shall comply with all applicable provisions of both Central as well as the State Safety Laws. In addition to the Safety provision already included in the tender, the contracting officer shall include the safety requirements recommended by the Health Physics Unit, Jaduguda for a specified contract.  
In the event that the contractor fails to comply with these provisions, the contracting officer may, without prejudice to any other legal or contractual rights, issue an order stopping all or any part of the work, thereafter a start order for resumption of work may be issued at the discretion of the contracting officer. The contractor shall make no reason of or in connection with such stoppage.
2. Contractors shall have a full time Safety Officer/Engineer when the contractor employees 500 or more persons or when engaged in specially hazardous work. In the case of contractors employing fewer than 500 persons his safety representative shall be an employee in a high supervisory capacity and his safety duties may be in addition to other technical administrative duties.
3. Contractor shall have at least one person fully trained in first Aid present at the site of work all the time.
4. Contractors must report to the Safety Officer (Mill) through their contracting Officers every accident involving.  
--- Their personnel, UCIL property or personnel, ---Property or personnel of other contractors working on the site.
- 4.1 Contractors must report to the Safety Officer(Mill) immediately on becoming aware of any accident of Type-A(See Appendix-I) giving the following information:-  
---Name of the informant, ---Nature and location of incident being reported, ---Name of supervisor/Engineer-in-charge, location and telephone number where he can be reached.
- 4.1.1 Contractors shall submit their investigation reports, through their contracting Officer, to the Safety Officer (Mill) immediately but not later than 3 working days after the occurrence of accident in the Form-A(See Appendix-2).
- 4.2 In the case of Type-B accidents (See Appendix-I), contractors shall submit their investigation reports, through their contracting officers, to the Safety Officer(Mill) immediately but not later than 3 working days after the occurrence of accident in the Form-A.
- 4.3 Monthly summary of accidents and cases of fire shall be prepared by each contractor in Form-B(See Appendix-3) and be sent to the Safety Officer(Mill) by the 7<sup>th</sup> of the next month.
- 4.3.1 Prime contractor reports shall include the mandays lost and occurrence of accidents under the jurisdiction of the sub-contractors.
- 4.3.2 Contractors shall submit a narrative on Safety activities and fire incidents for each month along with Form-B. The review should contain such items as personnel and programme chain, major project started and major problems.
- 4.3.3 You will have to provide necessary safety appliances to the workmen engaged by you for safety carrying out the job. However , if required , safety appliances will also be provided the company and the cost of the same will be recovered from the bills of the party. Contractor have to bring all their labours for necessary training in Mill Training Center for two hours before actual commencement of the work.

**SPECIAL CONDITIONS FOR SAFETY**

**Important Instructions to Contractors**

1. After getting work order, contractor will have to submit their Site In-charge contact number to the following officials of UCIL for better co-ordination.
  - a) Respective Section-In-charge,
  - b) Safety officer (Mill),
  - c) Respective Site In-charge and
  - d) Mill In-charge.
2. The contractors will have also to collect contact numbers of all above mentioned personnel for proper co-ordination during execution of any job.
3. Before starting up any work against work order issued by UCIL to the contractor, contractor will have to submit **medical fitness certificate** of their workmen to the Safety Officer (Mill). ( If contract period shall be more than 3 months ).
4. After receiving medical fitness certificate, Safety officer shall sign the request letter for preparation of gate pass of their workers.
5. All workers of contractor shall report to the Mill Training Centre for their **safety induction training**.
6. Only after safety induction training, they shall be engaged for any job.
7. **The contractor shall inform in writing to UCIL's Site-In-charge & a copy to Safety Officer (Mill) in one day advance about the work taken up next day & safety precautions taken up during execution of work and PPE's to be provided to their workmen.**
8. Before starting any job, a **safety pep-talk** shall be given by their experienced supervisor/site in-charge.
9. Before starting critical jobs, contractor shall have to fill Job Hazard Analysis form as per the format attached as **Annexure 'X'**. They shall have to prepare **Specific Safety Job Procedure** before starting any critical jobs such as dismantling & erection jobs at height etc. Also a checklist (**as Annexure 'Y'**) for the same shall be prepared and implemented. **Height Pass System shall be followed as per attached format. ( Annex-VIII).**
10. For critical jobs they shall be given **Safety Work Permit**.

11. After issue of safety work permit, safety personnel shall check all the safety related aspect as per the checklist prepared by the contractor and then only allow them to carry out the work.
12. During execution of critical job, site in-charge / safety personnel of the contractor and site in-charge of UCIL shall be present.
13. For bigger contract, contractor will have to engage **Qualified Safety Personnel** (having qualification diploma in industrial safety) for assessment of safety related issues.
14. After completion of job safety permit shall be handed over to the respective section-in-charge.
15. Gate pass to the Contractor labour shall be issued only after production of PPE's by them. Safety shoe & helmet are mandatory for issuing gate pass. No contract workmen shall be allowed without PPE.
16. Washing of clothing of contract worker is mandatory.







## GENERAL CONDITIONS OF NIT

1. Earnest money deposit will be accepted as per relevant clause mentioned under heading E.M.D.
2. Taxes will be deducted as per norms by the Corporation , if applicable.
3. The Contractor should quote their rates considering minimum wages for unskilled labourers as per notification of A.L.C ( C ), Chaibasa. In case of any increase in the minimum wages the same has to be paid by the contractor.
4. All terms and conditions like compensation for delay, termination of contract etc. will be governed as per UCIL's tender conditions.
5. **Safety precaution should be maintained during execution of the work.**
6. **Successful bidders should obtain necessary workmen Insurance cover and shall submit to the corporation before the commencement of the work.**
7. The entire work will have to be completed within **(02) Two Months time.**
8. The successful bidders shall have to comply with the provision of Contract Labour (Regulation and Abolition) Act, 1970 and Rules appended there under, if applicable to him.
9. Corporation reserves the right to accept or reject any or all bid either in full or part thereof or to split up if necessary without assigning any reason whatsoever.
10. **Tenderers are directed to inspect the area / work site before quoting their rate.**
11. On account payment: **01 (One) R.A and one Final Bill will be paid**
12. CONTRACTORS WILL HAVE TO FOLLOW: The successful tenderers shall have to comply with provision of Contract Labour ( Regulation & Abolition) Act, 1970, EPF & MP Act, 1952 and Rules framed thereunder, if applicable, to him / them.
13. The Contractor s will have to submit the details of the persons to be employed for this work like Name, Father's Name, Present and Permanent Address, Age, Passport Size Photograph, Identification Mark, Name and Address of two referees along with police verification certificate and medical fitness certificate to the Engineer-in-charge before start of the work, otherwise gate pass will not be issued to party/labourers. All tools and tackles required for the above work will be arranged by the contractor.

Date :

Signature of contractor

## CHALLAN FOR COST OF TENDER DOCUMENT

Uranium Corporation of India Ltd 	Uranium Corporation of India Ltd 	Uranium Corporation of India Ltd 
 Branch Copy	 Contractor/Candidate/Supplier Copy	 UCIL Copy
Advt. No/ NIT No. _____	Advt. No/ NIT No. _____	Advt. No/ NIT No. _____
SBI Branch Name JADUGODA(00227)	SBI Branch Name JADUGODA(00227)	SBI Branch Name JADUGODA(00227)
A/C No. 35769323064	A/C No. 35769323064	A/C No. 35769323064
Contractor/Candidate/Supplier: Name _____	Contractor/Candidate/Supplier: Name _____	Contractor/Candidate/Supplier: Name _____
Amount Rs. _____	Amount Rs. _____	Amount Rs. _____
Bank Charges Rs. _____	Bank Charges Rs. _____	Bank Charges Rs. _____
Total Amount : _____	Total Amount : _____	Total Amount : _____
Amount in Words : _____	Amount in Words : _____	Amount in Words : _____
Journal No. _____	Journal No. _____	Journal No. _____
Contractor/Candidate/Supplier Signature	Contractor/Candidate/Supplier Signature	Contractor/Candidate/Supplier Signature
Authorised Official Signature	Authorised Official Signature	Authorised Official Signature
<u>Important instructions</u> 1. Candidate should deposit the fees at any SBI branch. 2. Advertisement No./ NIT No. should be fed into CBS screen under Registration/Ref No.. 3. Bank charges of Rs 50/- to be taken separately and deposit to their commission account.	<u>Important instructions</u> 1. Candidate should deposit the fees at any SBI branch. 2. Advertisement No./ NIT No. should be fed into CBS screen under Registration/Ref No.. 3. Bank charges of Rs 50/- to be taken separately and deposit to their commission account	<u>Important instructions</u> 1. Candidate should deposit the fees at any SBI branch. 2. Advertisement No./ NIT No. should be fed into CBS screen under Registration/Ref No.. 3. Bank charges of Rs 50/- to be taken separately and deposit to their commission account